

Council Offices, Dungeon Brow, Market Street, Hayfield, High Peak, SK22 2EP

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**Minutes of Hayfield Parish Council Finance Committee meeting held at 17.00hrs. on Monday 26th September 2022 at the Council Offices, Hayfield**

**Present:** Cllrs. D Gouldthorpe (Chair), C Hughes & J Underwood

**F0922/01 To receive apologies for absence** – Cllrs Ashton & Wilson

**F0922/02 Variations of order of business** – Nil

**F0922/03 Declaration of members' interests** -Nil

**F0922/04 Minutes** – It was resolved to confirm the minutes of the Finance Committee meeting of 17th August 2022

**F0922/05 Updates re Bank Accounts**

The current status of both accounts was noted

On 31st July 2022 bank reconciliation showed a balance of £116,667.85 in the council’s bank accounts.

* Unity Trust Current - £44,503.22
* Unity Trust Instant - £68,045.57

**F0922/06 Financial Reports** – The August 2022 Financial Report covering the period 1st to 31st August 2022 and was noted.

Cllr Underwood verified all bank transactions against invoices for August 2022 and found them to be in order.

1st August 2022 Opening Balance - £116,667.85

* August 2022 Receipts – Nil
* August 2022 Expenditure - £4,119.06
* August 2022 VAT paid - £96.00

Balance at 31st August 2022 - £112,548.79

**F0922/07 & F0922/08 Accounts for payment** – It was resolved to authorise the following payments

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Ref.** | **Payee** | **Description** | **Net cost** | **VAT** | **Total** | **Provenance Authority** |
| BACS1156 | Payroll One | Wages | £448.00 |  | £448.00 | Contractual |
| BACS1157 | Payroll Two | Wages | £1150.79 |  | £1150.79 | Contractual |
| BACS1158 | HMRC | PAYE | £479.29 |  | £479.29 | Legal |
| BACS1159 | Wildaboutgardens | Gardening Services | £925.00 |  | £925.00 | Contractual |
| BACS1160 | Carham Gdn Mntnce | Gardening Services | £280.00 |  | £280.00 | Contractual |
| BACS1161 | Wildaboutgardens | ROSPA Playground repairs | £190.00 |  | £190.00 | Finance Regs |
| BACS1162 | AEM Barker | Fruit Pickers Community Orchard | £63.30 | £12.66 | £75.96 | Finance Regs |
| BACS1163 | AEM Barker | Ink Toner Cartridges | £252.32 | £50.47 | £302.79 | Finance Regs |
| BACS1164 | J Mellor | Drainage Work Valley Road | £1160.00 |  | £1160.00 | Minute 0822/14 |
| BACS1165 | Moss Electrical | Telephone Kiosk electric safety work | £350.00 |  | £350.00 | Minute 0822/16 |
| BACS1166 | Broxap | Dual waste recycling bin | £562.95 | £112.59 | £675.54 | Finance Regs (21/22 Budget) |
| BACS1167 | PKF Littlejohn | External Audit | £300.00 | £60.00 | £360.00 | Finance Regs |
| BACS1168 | EDF Energy | Electricity | £13.52 | £0.68 | £14.20 | Finance Regs |
| \*BACS1169 | Tomlinson Parbans | Timber | £413.58 | £82.72 | £496.30 | Minute 0422/16 |

 **Provenance/Justification – ‘Contractual = existing contract legally obliged to pay, ‘Legal’ = Statutory requirement e.g., payment of taxes, ‘Finance Regs’ = the activity is in the budget and payment can be authorised by the Clerk and/or the Chair under the Parish Councils Financial Regulations, where there is a specific minuted decision then that will be displayed.**

 **\*Any items here will have arisen since the publication of the meeting agenda**

**F0922/09 Date of next meeting** the date of the next meeting was agreed as Wednesday 19th October 2022

The meeting closed at 17-37 hrs.