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**MINUTES OF THE HAYFIELD PARISH COUNCIL MEETING HELD ON
Wednesday 4th May 2022 at 7-15pm in the 'Village Hall, Hayfield'**

Present

Cllrs: Tony Ashton (in the chair), Lisa Bevins, Michael Conway, David Gates, David Gouldthorpe, Catherine Hughes, Eva Lawson, David Toft, Jocelyne Underwood, Jackie Wilson

Also in attendance

DCC Councillor Anne Clarke, three members of the public & Parish Clerk Andrew Barker

PART ONE OF MEETING

0522/01 To elect a Chair and Vice-Chair of the Council – Cllr. Tony Ashton was elected as Chair and Cllr. Lisa Bevins was elected as Vice-Chair of Hayfield Parish Council for the year 2022/23.

0522/02 Declaration of Acceptance of Office – Cllr Ashton signed the declaration of acceptance of office in the presence of the Clerk who countersigned/witnessed the document.

0522/03 To receive apologies for absence -Nil

0524/04 Variations of order of business – Nil

0522/05 Declaration of members' interests – Cllr Conway declared an interest in agenda item 0522/17 and excused himself from this item. Cllr Toft declared an interest on agenda item 0522/14, but it was resolved that he need not excuse himself from this item.

0522/06 Dispensations on matters in which members have a Disclosable Pecuniary Interest – Nil

0522/07 Agenda items to be taken with the public excluded – Nil

0522/08 Public Speaking – (10 minutes max)

- a) DCC Councillor Clarke informed the meeting of her disappointment that despite consultation DCC had recommended closure of Goyt Valley House with a final decision to be made by the DCC cabinet office. Devolution, Mayoral option (N2D2) decision meeting was cancelled and rescheduled for the 8th June 2022. She has been invited to a consultation group re Manchester Airport flight paths. HPBC Councillor Ashton expressed his concerns re the N2D2 Mayoral devolution option as £2.4million three-year investments in High Peak businesses would be absorbed by a mayor's office. He expressed the view that the 'geography' of Derbyshire County was against the High Peak citing current road and rail links as examples.
- b) A member of the public spoke about Hayfield Quarry. She informed the meeting that in 2019 at a meeting there had been discussion regarding restoration work. She has spoken to Mr A Porter (DCC Panning) who has told her that he has recently had a site visit at the quarry and that in respect of restoration work a survey would need to be carried out by the Quarry and then a restoration plan be submitted.
- c) Nil

0522/09 Minutes of previous meetings

- a) It was resolved to confirm the minutes of the Parish Council meeting of 6th April 2022
- b) The draft minutes of the Finance Committee of 16th April 2022 were noted

0522/10 Chair's announcements – The Chair drew attention to a recent Local Government Association piece in respect of making declarations of interest. He informed the meeting of a 'New Mills Voluntary Centre' quiz taking place in the New Mills Church Hall on 14th May. In company with Cllr Bevens he has met with the Clerk to undertake an annual performance review/appraisal. He expressed his disappointment at the unfair and unwarranted criticism that Parish Council staff had suffered on social media. For clarity he pointed out that no one can carry out any cultivation activity on Parish Council land without prior permission

0522/11 Clerk's report –The Clerk's report was delivered verbally.

The Clerk outlines meetings attended in the previous month (Finance, Climate and a public meeting hosted by Chapel & Whaley Bridge Councils re Ukrainian refugee support).

He requested that all Councillors review and submit where appropriate new declarations of interest for publication.

He updated the meeting in respect of work commencing on the memorial garden and that the internal audit was about to commence which would occupy a large proportion of his time.

Updates on the Trespass anniversary weekend and Jubilee planning were specific agenda items within the meeting

On behalf of the Parish Council staff and contracted workers the Clerk looked to the Council for protection of its staff. He read a statement from one contracted worker who had been subjected to a

verbal altercation having carried out work for the Council and had been left shocked by the experience. A letter to the council had been posted on social media which a Councillor had relayed to the Clerk had led to a series of comments naming and criticising staff. One comment was threatening and others inflammatory. The post was removed within 24 hours. The Clerk asked that staff be allowed to work without verbal, written or any other form of harassment or abuse.

It was resolved that the Chair and Clerk would seek legal advice as to how to respond to the events.

0522/12 Planning – No new applications received. Cllrs have received communications in respect of works on Highgate Road. Cllr Ashton undertook to establish what permissions have been granted by the planning authorities.

0522/13 Summer Planting 2022 – It was resolved to authorise up to £1300.00 for the purchase of summer plants

0522/14 Allotment Society – It was resolved to authorise the Hayfield Allotment Society to purchase materials to extend communal paths

0522/15 Trespass 90th Anniversary – Cllr Toft gave a summary of the weekend thanking all involved for making it a very enjoyable and successful event.

0522/16 Platinum Jubilee – Cllr Bevins updated the meeting on preparations involving the council and community groups. Of note was the distribution of souvenir mugs to Hayfield School children scheduled for 20th May, preparation of a second newsletter and the need for more volunteers to set up and clear away on the day of the street party.

0522/17 S137 Application Hayfield Cricket Club – It was resolved to donate the sum of £250.00 to Hayfield Cricket Club to assist with coaching costs of the girls' team.

0522/18 Hayfield Education Charity - Cllr Gouldthorpe provided an update re accounts reconciliation, recognition by the Charity's Commission, DCC's decision to no longer appoint the administrative trustee and planned future meeting.

0522/19 Electricity Supplier Hayfield Parish Council - Item deferred

0522/20 Committee Members - It was resolved to appoint Councillors to committees for 2022/23 as follows,

Finance Committee - All Councillors (Cllr Gouldthorpe to Chair in 2022/23)

Little Hayfield Advisory Group - Cllrs Ashton and Gouldthorpe

Traffic Management Group - Cllrs Conway, Lawson and Toft

It was resolved that the Councillors representing the Parish Council on outside groups/bodies for 2022/23 as follows,

Hayfield Allotment Society - Cllr Lawson

Hayfield Education Charity - Cllr Gouldthorpe (other nominated trustees Cllrs Lawson and Toft)

Hayfield Community Sports and Football Club - Cllrs Ashton and Toft

Hayfield Village Hall - Cllr Bevins

Arden Quarry - Cllrs Ashton and Wilson

Hayfield Quarry - Cllrs Wilson and Underwood

0522/21 Annual Review of Council policies, etc, -

It was resolved to adopt the following policies having been distributed to all Councillors by e-mail on 3rd May 2022

• Standing Orders	• Code of Conduct
• Retention & Disposal Policy	• Risk Assessment
• Financial Regulations	• Asset Register
• Complaints against the Council Policy	• Grievance & disciplinary Policy
• Website Accessibility Statement	• Privacy Policy
• Subject Access Request	• Grants/Donations Policy
• Business Continuity Plan	•

It was resolved to consider amendments to the Code of Conduct and Standing Orders in the next three months.

It was resolved to amend the Grants/Donations Policy as follows,

- Normal maximum donation increased to £300
- It was agreed to accept alternative financial information in lieu of formal accounts where justification to do so is received.

0522/22 Group Reports to receive reports from:

- a) Climate Group – Cllr Hughes reported on the group’s last meeting which covered wilding and concerns re pollution of the River Sett (full minutes and action record available on Parish Council website)
- b) Little Hayfield Advisory Group – Next meeting 17th May 2022

- c) Traffic Management Committee - Nil

0522/23 Reports from outside bodies to receive reports from:

- a) Hayfield Allotments Society – Nil
- b) Hayfield Educational Charity - As per 0522/18
- c) Hayfield Football & Community Sports Club – Nil
- d) The Village Hall – Nil
- e) Arden Quarry – Nil
- f) Hayfield Quarry Liaison Group - Next meeting September 2022
- g) Community Orchard Project – Planning meeting to be arranged

0522/24 Finance & Accounts for payment

- a) Bank Accounts – The Clerk presented the April 2022 finance report and the year end bank reconciliation and variances against the 2021/22 budget which was noted.

1st March 2022 Opening Balance - £118,431.25

- March 2022 Receipts – £1,076.84 (Village Hall £1,000.00 donation for Jubilee celebrations, £40.00 allotment rents & £36.84 ban interest)
- March 2022 Expenditure - £6,012.81
- March 2022 VAT paid - £45.10

Balance at 31st March 2022 - £113,495.28

- Santander - £174.01
- Unity Trust Current - £45,334.37
- Unity Trust Instant - £67,986.90

Total at 31st March 2022 - £113,495.28

- b) Approval 2020/21 governance statement - Deferred pending internal auditor report
- c) Approval Council's 2020/21 accounts - Deferred pending internal auditor report

0522/25 Date of the next meeting

The date of the next meeting was agreed as Wednesday **1st June 2022 at 7-15pm**

PART TWO – No Items

The meeting closed at 8-39 pm

